



# Boxley

## PARISH COUNCIL

[www.boxleyparishcouncil.org.uk](http://www.boxleyparishcouncil.org.uk)

Beechen Hall, Wildfell Close, Walderslade,  
Chatham, Kent ME5 9RU.

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✉ [clerk@boxleyparishcouncil.org.uk](mailto:clerk@boxleyparishcouncil.org.uk)

**Clerk:** Daniela Baylis

**Assistant Clerk Hall:** Jane Denham

**Assistant Clerk Finance:** Lissi Watt

## A G E N D A

To All Members of the Council, Press and Public

**Members are hereby summoned, and notice is given that a Meeting of the Parish Council will be held on Monday 23 January 2023 at 7.30pm at Beechen Hall, Walderslade, ME5 9RU.**

1. **Apologies and absences**  
To receive and accept apologies for absences.
2. **Declaration of Interests, Dispensations, Predetermination or Lobbying**  
Members are required to declare any interests, dispensations, predetermination or lobbying on items on this agenda. Members are reminded that changes to the Register of Interests should be notified to Maidstone Borough Council.
3. **Motion to exclude the press and public from the meeting for items 21 and 22 in the Confidential Section.**
4. **Minutes of the Parish Council Meeting 5 December 2022**  
To consider the minutes and if in order sign as a true record (pages 3-4).
5. **Matters Arising From the Minutes**
6. **Crime Report and Police Issues**  
Crime report. See report (pages 5).

### **Adjournment to enable members of the public to address the meeting**

7. **Draft Minutes of Recent Committee Meetings**  
The following have been previously circulated:
  - 7.1 Environment Committee Meeting 5 December 2022 and 9 January 2023.
  - 7.2 F&GP Committee meeting 16 January 2023.
  - 7.3 Estates Committee meeting 19 December 2022.
8. **Finance** (Page 6)
  - 8.1 To agree the Budget for 2023/24 proposed by the Finance and General Purposes Committee (Separate attachment).
  - 8.2 To set the Precept for 2023/24 (Page 6-9).
  - 8.3 To change to the Scribe Accounting and Bookings software (Page 10).
9. **Policies and Procedures**
  - 9.1 None on this Agenda.
10. **Reports from Councillors/Office**  
Members/staff who have attended any meeting on behalf of the Parish Council are invited to give a summary.
11. **Reports from Borough and County Councillors**  
Our Ward councillors are invited to report and discuss matters affecting the parish.

12. **Grant Applications**  
None on this Agenda.
13. **Walderslade Woodlands Trust** (Page 10)
14. **Cluster Meetings**
15. **Matters for Decision**
16. **Correspondence** (Page 10)  
To consider any received.
17. **Matters for Information**  
To consider any received.
18. **Items for Next Agenda**  
Councillors' reports and requests for items to be included on the next agenda to be submitted no later than 24 February 2023.
19. **Meetings**  
Next Meeting Monday 6 March 2023 at Beechen Hall.

#### **CONFIDENTIAL SECTION**

20. **Personnel matters**  
Verbal report to be given at the meeting.
21. **Lidsing Report** (Page 11-15)

*Daniela Baylis*

Daniela Baylis  
Clerk to the Council.

Date: 17 January 2023

In accordance with policy the meeting should close no later than 9.30 pm but the Chairman has power to extend it by 30 minutes.

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk.